

## CSRB SAR Type 3 Incident Management Personnel - Single Resource

Category	Incident Commander	Plans Section Chief	Operations Section Chief
<b>TRAINING</b>	I-300; MSF, MLPI, MLSO or equivalent; IC:SAR or IC:Emergency Response.	I-300; MSF, MLPI, MLSO or equivalent; Plans Section Chief:SAR or equivalent.	I-300; MSF, MLPI, MLSO or equivalent; IC:SAR or IC:Emergency Response
<b>DEPLOYMENT</b>	Equipped for and committed to incident for 48 hours.	Equipped for and committed to incident for 48 hours.	Equipped for and committed to incident for 48 hours.
<b>RECOMMENDATION</b>	Nomination by SAR team and home Authority Having Jurisdiction (AHJ)	Nomination by SAR team and home Authority Having Jurisdiction (AHJ)	Nomination by SAR team and home Authority Having Jurisdiction (AHJ)
<b>EXPERIENCE</b>	3 years experience as type 4 IC (initial response) or member of a unified command; and experience as a member of command or general staff on 5 multiple-agency, multiple-operational period incidents with more than 20 personnel, within the previous 5 years. <sup>(1)</sup>	3 years experience as type 4 PSC (initial response; and experience as a member of command or general staff on 5 multiple-agency, multiple-operational period incidents with more than 20 personnel, within the previous 5 years. <sup>(1)</sup>	3 years experience as type 4 OSC (initial response); and experience as a member of command or general staff on 5 multiple-agency, multiple-operational period incidents with more than 20 personnel, within the previous 5 years. <sup>(1)</sup>
<b>EQUIPMENT</b>	Professional equipment necessary to fulfill position.	Professional equipment necessary to fulfill position.	Professional equipment necessary to fulfill position.
<b>POSITION RESPONSIBILITIES</b>	<ul style="list-style-type: none"> <li>• Overall management of the incident</li> <li>• Determine incident objectives &amp; strategy</li> <li>• Establish priorities</li> <li>• Establish organization and ICP</li> <li>• Approve / authorize IAP</li> <li>• Assure safety and accountability measures in place</li> <li>• Coordinate activity of Command and General Staff</li> <li>• Coordinate with key personnel and officials</li> <li>• Keep agency administrator informed</li> <li>• Approve resource requests and releases</li> <li>• Approve use of trainees, volunteers, and auxiliary personnel</li> <li>• Authorize press releases</li> <li>• Maintain unit log (214)</li> </ul>	<ul style="list-style-type: none"> <li>• Responsible for collection, evaluation, dissemination and use of information about the development of the incident &amp; status of resources</li> <li>• Determine incident urgency</li> <li>• Supervise investigation and interviewing process</li> <li>• Develop and recommend incident strategy to IC</li> <li>• Supervise preparation of Incident Action Plan (IAP)</li> <li>• Assist Ops in defining search segments and assigning POAs</li> <li>• Conduct daily pre-planning / strategy &amp; planning meetings                             <ul style="list-style-type: none"> <li>- Assure that all Ops requirements are documented on the ICS 215</li> </ul> </li> <li>• Track all incident resources</li> <li>• Collect, process, and display incident situation &amp; status information                             <ul style="list-style-type: none"> <li>-Debrief and record information from returning field units</li> <li>-Track cumulative POD/POA for all search segments</li> </ul> </li> <li>• Determine need for and order specialized resources</li> <li>• Maintain accurate incident records</li> <li>• Develop incident demob plan</li> <li>• Maintain unit log (214)</li> </ul>	<ul style="list-style-type: none"> <li>• Management of all operations directly applicable to primary mission</li> <li>• Activates &amp; supervises operational elements IAW IAP and directs its execution</li> <li>• Directs preparation of unit operational plans, requests or releases resources</li> <li>• Makes expedient changes to the IAP as necessary</li> <li>• Develop operational portion of the IAP – complete 215</li> <li>• Assist Planning in defining search segments, assigning POAs</li> <li>• Brief and assign Operations Section personnel IAW IAP</li> <li>• Determine need and request additional resources</li> <li>• Review list and/or initiate releases of resources</li> <li>• Reports activities, events, etc. to IC</li> <li>• Maintain unit log (214)</li> </ul>

Not Adopted: For Comment Only

## CSRB SAR Type 3 Incident Management Personnel - Single Resource

Category	Logistics Section Chief	Communication Unit Leader	
<b>OTHER POSITIONS THAT WILL MAINTAIN CURRENCY</b>	PSC Type 3, OSC Type 3	IC Type 3, OSC Type 3	
<b>TRAINING</b>	I-300	I-200	
<b>DEPLOYMENT</b>	Equipped for and committed to incident for 48 hours.	Equipped for and committed to incident for 48 hours.	
<b>RECOMMENDATION</b>	Nomination by SAR team and home Authority Having Jurisdiction (AHJ)	Nomination by SAR team and home Authority Having Jurisdiction (AHJ)	
<b>EXPERIENCE</b>	3 years experience as type 4 LSC; and experience as a member of command or general staff on 5 multiple-agency, multiple-operational period incidents with more than 20 personnel, within the previous 5 years. <sup>(2)</sup>	3 years experience as type 4 COML; and experience as a member of command or general staff on 5 multiple-agency, multiple-operational period incidents with more than 20 personnel, within the previous 5 years. <sup>(2)</sup>	
<b>EQUIPMENT</b>	Professional equipment necessary to fulfill position.	Professional equipment necessary to fulfill position.	
Not Adopted: For Comment Only			
<b>POSITION RESPONSIBILITIES</b>	<ul style="list-style-type: none"> <li>• Obtain and manage facilities, services and material to support incident.</li> <li>• Provide communications, medical, food, facility and ground support (transportation, parking, fuel, etc.)</li> <li>• Assign tasks and work locations to section personnel</li> <li>• Notify Resources Unit of names &amp; locations of assigned personnel</li> <li>• Participate in preparation of IAP                             <ul style="list-style-type: none"> <li>-Assure logistics needs on 215 are addressed</li> <li>-Provide input and review Comm, Medical, and Traffic Plans</li> </ul> </li> <li>• Advise on current and future service and support requirements</li> <li>• Maintain unit log (214)</li> </ul>	<ul style="list-style-type: none"> <li>• Develop plans for the effective use of incident communications equipment, including developing Incident Comm Plan (205)</li> <li>• Install &amp; test communications equipment</li> <li>• Distribute comm equipment</li> <li>• Establish comm center &amp; supervise comm center personnel</li> <li>• Establish &amp; maintain equipment accountability system</li> <li>• Maintain &amp; repair comm equipment</li> <li>• Maintain unit log (214)</li> </ul>	

- (1) Qualifying incidents include wilderness/backcountry search or rescue incidents and training events, and pre-planned, non-emergency events.
- (2) Qualifying incidents include any emergency incident, emergency service training events and pre-planned, non-emergency events.

# CSRB SAR Type 3 Incident Management Personnel - Single Resource

## Application

Single resources that may be requested of the CSRB individually or as a management team by an AHJ or SAR organization

Required signatures must be original, not electronic.

Mail to Colorado Search and Rescue Board, 7645 North Union Blvd, #424, Colorado Springs, CO 80920

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Agency: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Day telephone: \_\_\_\_\_ Night telephone: \_\_\_\_\_  
Cellular telephone: \_\_\_\_\_ Pager: \_\_\_\_\_  
E-mail: \_\_\_\_\_

### SAR team recommendation

Signature \_\_\_\_\_ Date \_\_\_\_\_  
Name \_\_\_\_\_ Title \_\_\_\_\_

**Not Adopted: For Comment Only**

### AHJ recommendation

Signature \_\_\_\_\_ Date \_\_\_\_\_  
Name \_\_\_\_\_ Title \_\_\_\_\_

### Position(s) for which this application applies

- Incident Commander       Plans Section Chief       Operations Section Chief  
 Logistics Section Chief       Communications Unit Leader

Attach copies of completion certificates for required courses listed under "training."

### Documentation of experience

List below incidents that meet the criteria listed for "Experience" for each position for which this application applies. Attach additional pages as needed.

Incident, location, date, your ICS position	Type <sup>(1)</sup>	Agencies involved	Duration of assignment	# personnel

# CSRB SAR Type 3 Incident Management Personnel - Single Resource

## Revocation of Recognition

### Policy

The Colorado Search and Rescue Board may revoke its recognition of any CSRB SAR Type 3 Incident Commander (IC), Type 3 Plans Section Chief (PSC), Type 3 Operations Section Chief (OSC), Type 3 Logistics Section Chief (LSC) or Type 3 Communication Unit Leader (COML) or other incident positions for non-performance or deficient performance of duties.

### Procedure

An allegation of non-performance or deficient performance of duties as a CSRB Type 3 IC, PSC, OSC, LSC or COML or other incident position shall be made in writing to President of the CSRB, or the Vice President if the allegation relates to the President. Such report should include:

1. details of the incident and the performance of the person in question at the incident,
2. any necessary and appropriate supporting information from personnel directly involved with the person at the incident in question,
3. any necessary and appropriate supporting information from the Authority Having Jurisdiction over the incident.

### **Not Adopted: For Comment Only**

Within 15 days of receipt, the President or Vice-President, as applicable, shall appoint a panel of qualified subject matter experts to review the performance of the person in question. The panel shall comprise at least three and no more than five members, including at least two CSRB members recognized by the CSRB at the same, or higher, incident position qualification and at least one member of the CSRB board of directors. Other members of the panel may come from organizations outside of the CSRB at the discretion of the President or Vice President, as applicable.

The panel shall investigate the allegation of non-performance or insufficient performance within 60 days of empanelling. The panel shall interview the person in question and other persons it deems necessary and appropriate.

The CSRB Board of Directors shall render a decision regarding revocation of recognition with 60 days of receipt of the report of the review panel and notify the person in question immediately after its decision is made. If the CSRB Board of Directors revokes recognition it shall also notify, in writing, the person's SAR team and home Authority Having Jurisdiction.

Copies of all written reports of the allegation and any supporting material, investigative notes, interview reports or transcripts, report of panel findings, and notifications shall be retained by the CSRB.